



BUSINESS LOAN APPLICATION FORM

Cooperative Partnership One-Person Corporation Corporation

(Please mark the appropriate boxes and indicate N/A if not applicable)

A. BUSINESS INFORMATION

Registered Business Name (Trade Name): _____

Principal Business Address: (Unit #, Building/House #, Street, Subdivision/Barangay/District, Municipality/City, Province, Zip Code)

Website/social media (Business): _____

TIN: _____

Business address ownership: Owned (unencumbered) Owned (mortgaged) Rented

Years the Business has been in operation: _____ years

Number of branches: _____
Number of subsidiaries: _____

Nature of Business (Based on PSIC reference): _____

Please specify business activity: _____

Business registration (Check all that apply)	Date of Business Registration (mm/dd/yyyy)	Expiry Date of Registration (mm/dd/yyyy)	Registration Number
<input type="checkbox"/> CDA			
<input type="checkbox"/> DTI			
<input type="checkbox"/> SEC			
<input type="checkbox"/> BIR			
<input type="checkbox"/> Barangay/Mayor's Permit			
<input type="checkbox"/> Others (Please specify): _____			

Indicate whether the business:¹ Is at least 51% (majority) owned by female/s
 Is at least 20% owned by female/s; AND (i) has at least 1 woman as CEO/COO/President/Vice President; AND (ii) 30% of directors composed of women, where a board exists

Firm Size² (Total assets exclusive of the land on which the business entity's office, plant and equipment are situated)³
 Micro (not more than Php 3M) Small (Php3,000,001 to 15M) Medium (Php15,000,001 to 100M)

Annual Sales or Revenue: Php _____ **Number of employees:** (Please indicate all paid employees and/or directly involved in business operations)
Full-time: _____ Part-time/Contractual: _____

B. CONTACT INFORMATION⁴

Authorized Representative 1: _____ **Government ID:** _____
(First Name) (Middle Name) (Last Name) (Suffix, if applicable)

Date of Birth (mm/dd/yyyy) **Mobile Number:** _____ **Landline No.** (Area Code, Number) **Email Address:** _____ **Sex:** Male Female

Authorized Representative 2: _____ **Government ID:** _____
(First Name) (Middle Name) (Last Name) (Suffix, if applicable)

Date of Birth (mm/dd/yyyy) **Mobile Number:** _____ **Landline No.** (Area Code, Number) **Email Address:** _____ **Sex:** Male Female

Top Trade References: (use additional sheet if necessary)

Name of Top Suppliers	Goods Supplied/ Services Rendered	Contact Person	Contact Number
Name of Top Customers	Goods Purchased/Services Availed	Contact Person	Contact Number

C. LOAN APPLICATION INFORMATION

Loan amount applied for (subject to the approval of the bank): **Php** _____ **Tenor:** _____ months

Proposed frequency of repayment⁵: Weekly Monthly Quarterly Annually Lump sum Others (Please specify): _____

Loan Facility: Credit Line Term Loan Others (Please specify): _____
Loan Purpose: Working capital (including receivables and inventory financing) Business expansion
 Construction/Development of real estate Purchase of equipment/motor vehicles
 Acquisition of real estate Purchase of biological asset
 Loan takeout/refinancing Others (Please specify): _____

Type of Loan: Unsecured Loan Secured Loan
If secured loan, please mark appropriate box/es:
 Loan secured by real estate (e.g., land, buildings)
 Loan secured by movable property:
 Receivables & any other claims to payment Intellectual Property Others (Please specify): _____
 Title documents (e.g., warehouse receipt, bill of lading) Equipment _____
 Financial assets (e.g., deposits, tradable securities, company shares) Inventory _____
 Loan backed by third party credit guarantee/continuing suretyship

¹ This information will solely be used to monitor information on business ownership/management in the country. Responses in this part will not affect the assessment and approval of your loan application.
² Subject to bank verification
³ The size the firm is being collected for the BSP's monitoring purposes
⁴ Additional borrower information such as but not limited to the following may be obtained using a separate sheet/form: co-borrower, dependents, questionnaire on politically exposed person (PEP) and Foreign Account Tax Compliance Act (FATCA)
⁵ As may be applicable

D. FINANCIAL INFORMATION					
Source of Funds for		<input type="checkbox"/> Revenue	<input type="checkbox"/> Savings and/or Investment		
Repayment of Loans:		<input type="checkbox"/> Asset Sale	<input type="checkbox"/> Others (Please specify): _____		
Existing Deposit and E-Money Accounts (please indicate top 3 in terms of outstanding balance, use additional sheet if necessary)					
Name of Financial Institution	Type of Account			Year Opened	Type of Account Ownership
	<input type="checkbox"/> Savings	<input type="checkbox"/> Checking	<input type="checkbox"/> E-wallet	<input type="checkbox"/> Others (Please specify)	<input type="checkbox"/> Personal <input type="checkbox"/> Business/Merchant
	<input type="checkbox"/> Savings	<input type="checkbox"/> Checking	<input type="checkbox"/> E-wallet	<input type="checkbox"/> Others (Please specify)	<input type="checkbox"/> Personal <input type="checkbox"/> Business/Merchant
	<input type="checkbox"/> Savings	<input type="checkbox"/> Checking	<input type="checkbox"/> E-wallet	<input type="checkbox"/> Others (Please specify)	<input type="checkbox"/> Personal <input type="checkbox"/> Business/Merchant
Existing Loans (please indicate top 3 in terms of loan amount, use additional sheet if necessary)					
Name of Financial Institution	Loan amount	Date Granted (mm/yyyy)	Maturity Date (mm/yyyy)	Outstanding Balance	Collaterals offered (if applicable, indicate if real estate, movable property, etc.)
Existing Credit Cards (please indicate top 3 in terms of credit limit, use additional sheet if necessary)					
Name of Financial Institution	Credit Limit	Outstanding Balance	Type of Ownership		
			<input type="checkbox"/> Personal	<input type="checkbox"/> Business	
			<input type="checkbox"/> Personal	<input type="checkbox"/> Business	
			<input type="checkbox"/> Personal	<input type="checkbox"/> Business	
E. UNDERTAKING/DECLARATION					
<p>I/We hereby confirm that all information and supporting documents provided herein are true, accurate and complete and I/we agree to notify the financial institution of any changes in any of the information supplied. The financial institution can withdraw or cancel any loan approval if any major information and supporting documents are found to be materially inaccurate.</p> <p>I/We authorize the financial institution to obtain relevant information as it may require concerning this application.</p> <p>I/We understand and agree that additional undertaking/declaration, not stated in this form, may be required by the financial institution.</p> <p>I/We hereby agree that this application shall be subject to applicable laws (BSP circulars, rules and regulations) and policies of _____.</p>					
F. DATA PRIVACY CONSENT					
<p>In compliance with the requirements of the Data Privacy Act (DPA), I/we hereby authorize and give my/our consent to _____ on the general use and sharing of information obtained in the course of any transaction/s pursuant to my banking relationship with it. Personal information and sensitive personal information⁶ may be collected, processed, stored, updated, or disclosed by the bank:</p> <p>a. for legitimate bank-related purposes and requests;</p> <p>b. to implement transactions which the borrower requests, allows, or authorizes;</p> <p>c. to comply with the bank's internal policies and its reporting obligations to government authorities under applicable laws; and</p> <p>d. to offer and provide new or related products and services of the bank, its affiliates and subsidiaries through mail, email, SMS or other means of communication.</p> <p>I/We confirm that I/we am/are aware that, in case of unlawful acquisition, inaccuracy, and error, I/we have the right to access, update, dispute, block, or correct certain personal information, or withdraw my/our consent to the use of any information provided herein, subject to the rights and limitations under the DPA.</p> <p>I/We understand that this consent shall continue to be in effect for ____ years or until expiration of the records retention limits set by applicable banking laws, whichever comes later.</p> <p>I/We further warrant that, prior to submitting to the financial institution any information (including personal information) of an individual; I/we have obtained all necessary authorizations and consents as may be required by applicable confidentiality and data privacy laws or agreement to enable the bank to process such information.</p> <p>I/We understand that should I/we wish to access, update, dispute, block, or correct certain information, or withdraw consent to the use of any of the information provided herein, subject to the rights and limitations under the DPA, I/we may communicate with the _____'s Data Protection Officer at _____, and may lodge complaints with, and/or seek assistance from the National Privacy Commission.</p> <p>I/We understand that my/our basic credit data, as well as any regular updates or corrections thereof, are mandated to be submitted to the Credit Information Corporation (CIC) pursuant to R.A. 9150 and its Implementing Rules and Regulations for consolidation and disclosure as may be authorized by the CIC. Consequently, my/our basic credit data may thus be shared with other lenders authorized by the CIC, and other reporting agencies duly accredited by the CIC, for the purpose of establishing my/our creditworthiness.</p> <p>I/We understand and agree that additional data privacy provisions, not stated in this form, may be required by the financial institution.</p> <p>I/We have read and understood and consent to be bound by all the terms and conditions stated above</p>					

Signature above Printed Name and Designation of Authorized Signatories

Date

Third party credit guarantor and/or security grantor (i.e., a person or entity who grants a security interest in collateral to secure the obligation of the borrower)

Printed Name	Affiliation	Relationship with Borrower	Contact Information (address, contact number)
1.			
2.			
3.			

⁶ Name, address, gender, age, marital status, contact details, birthday, SSS/GSIS, TIN, education, employment or financial or medical information, spouse details, preferences, behavior, and other information classified as "personal data", "personal information", or "sensitive personal information" under the DPA, and those of the Borrower's authorized representative/s, as well as accounts, transactions, and communications.